



Parlons de
diversité sexuelle
et de genre

Job offer : Youth programs coordinator

Our organization

Interligne is a first response centre that provides help and information to those concerned with sexual orientation and gender diversity. Because our services are accessible 24 hours/day, we are able to offer support to the LGBTQ+ communities, their friends and family and to service providers in the health, education and social service sectors. Through our outreach and awareness activities, we also promote greater openness to LGBTQ+ realities.

Job description

We are looking for a person that could coordinate Interligne's youth programs. Those programs are : the Gender, Identity and Sexuality Alliances (GISA), hosting workshops and information booths in schools and universities, and eventually some other projects if we get more funding. You'll be under the Services Coordinator's responsibility, and you'll need to have some knowledge about project management, the LGBTQ+ realities, and the Québec school system.

About the GISA program

A Gender, identity and sexuality alliance (GISA) is a committee created by and for youth. It can be created in secondary schools, universities or youth centers. It's a safe space where every person is welcome, no matter what their appearance, sexual orientation, gender identity and expression, origins and beliefs. It also is a way for students to promote gender and sexual diversity in their community.

This program was launched in October 2018, and already has more than 150 members.

The person that will be selected will have to attend representational activities, create, develop and update educational tools, and support all GISA in the whole Québec region.

C.P. 1006, succursale C,
Montréal (Québec) H2L 4V2

514 866-6788
Interligne.co

Job duties

- Follow up on all the schools and institutions that became members of the GISA program in the last year, and create a GISA network in the Québec region.
- Provide support for all GISA members that want to create or promote their GISA.
- Update the GISA program tools, and create new educational tools if needed.
- Create and maintain partnerships with schools, organizations, or any other that would be beneficial for the GISA program.
- Manage the GISA website and add new relevant content as often as possible.
- Monitor and evaluate the GISA program performances, and keep the Services Coordinator informed if progress is made.
- Promote Interligne's youth services by attending youth events, panels or information booths in school environments.
- Create, plan and host workshops, conferences, and work on broadening Interligne's training services by developing new services for young people.

Required profile

- First-level university degree in a relevant field (human sciences, education, sexology, social work, psychology, teaching, etc)
- At least one experience as project manager
- Lots of experience with youth (12–25 year-olds)
- Lots of experience with group facilitation
- Licence and access to a mode of transportation is mandatory.
- Background in the educational or school system
- Knowledge of the various LGBTQ+ realities
- Bilingualism French - English (written and spoken).
- Strong writing skills
- Good knowledge of the Office suite.
- Good knowledge of Wordpress (an asset)





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Conditions

- The contract begins in August 2019 and ends in March 2020 (28 h/week) with the possibility to be renewed if the organization gets the proper funding.
- The person that will be hired will have flexible hours.
- From time to time, the person will have to work outside of the usual work schedule.
- Salary : 18 \$/h

To submit your application, please send a C.V. and motivation letter to : adj.adm@interligne.co.

Interligne supports diversity and job equity. We encourage women, people of all sexual orientations and gender identities, First Nations people, racialized people, people who live with a handicap or that are marginalized in any way, to apply.

If you have any questions, please contact the administration at 514 866-6788, extension 121.

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